

Exhibitors Participation Kit

SERVICES I ADVERTISING SOLUTIONS I EXHIBITOR & ORDERING FORMS



THE HOSPITALITY EXPERIENCE



328 Vouliagmenis Ave. • 173 42 Athens - Greece • +30 210 5242100 • www.xenia.gr • sales@forumsa.gr





PAGE 03	Logo "We part
PAGE 04	Exhibitors Cat
PAGE 05	Completing ex

PAGE 06	Advertising So
PAGE 07	Advertise in th
PAGE 08-09	Advertise on a
PAGE 10	Προβολή σε ει
PAGE 11	Advertise on a
PAGE 12	Advertise on a
PAGE 13	Floor plan with
PAGE 14	Advertise via a
PAGE 15	Sponsorship pa

SERVICES - ORDERING FORMS

PAGE 16	Ready-made st
PAGE 17	Digi Business st
PAGE 18	Digi Business st
PAGE 19	Business stand
PAGE 20	Business stand
PAGE 21	Basic stand & c
PAGE 22	Basic stand & c



TRADE SHOW LOGO - EXHIBITOR'S PROFILE

rticipate"

- talogue Exhibitor Profile
- exhibitor details via platform

ADVERTISING SOLUTIONS

olutions

- he Exhibitors Catalogue
- printed canvas (main corridor of the Metropolitan Expo
- ειδικούς εκτυπωμένους μουσαμάδες (Γραβάτες) Κεντρικού διάδρομου Metropolitan Expo
- a light box (main corridor of the Metropolitan Expo)
- poster (Lobby 1 Entrance)
- th the canvases' allocations
- a leaflet in the visitor' bag
- backages
- stands solutions
- stand Cost & specifications
- stand ordering form
- Cost & specifications
- ordering form
- carpet Cost & specifications
- carpet ordering form





LOGO "WE PARTICIPATE"

In order to advertise your participation in the trade show, download the logo "we participate" in a digital form, which can be used in your e-mail (along with your digital signature), or as a banner on your website.

- For the Greek version click <u>HERE</u>.
- For the English version click <u>HERE</u>.



click <u>HERE</u>. • click <u>HERE</u>.





EXHIBITORS CATALOGUE EXHIBITORS IN ALPHABETICAL ORDER

The Exhibitors Catalogue will be distributed within a bag, to all visitors. This is more than just a list of each exhibitor's information and products in both Greek and English; it is a comprehensive market guide, a valuable work tool for visitors, which will also be utilized after the end of the trade show.









EXHIBITOR COMPANY PROFILE

FORUM SA has developed a specialized platform, which you will enter with a unique username & password and create your company's profile.

This profile will be used for the alphabetical

- Exhibitors Catalogue
- Visitor's guide
- Mobile application
- Hall mapping

You will be **fully responsible** for the **correct entry of your profile** and its appearance in the above promotional media. In case you need to change the details of your company, you must log in with your passwords and make all the changes, modifications, corrections, additions, etc. that you wish.

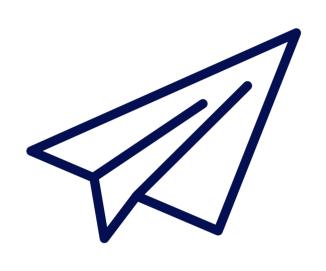
Instructions will be sent to you shortly.



presentation of your company in all promotional media /material of the exhibition such as:

• Website of Xenia exhibition (List of exhibitors and presentation by category and product)



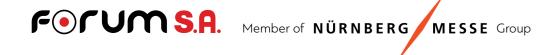




ADVERTISING SOLUTIONS

Enhance your presence in the trade show by taking advantage of the offered promotion solutions, in order to make a statement, or further showcase your products and/or services.

Kindly contact our commercial department for availability **ms@forumsa.gr**







ADVERTISE in the exhibitors catalogue

DISTRIBUTED FREE OF CHARGE TO THE VISITORS

Your advertisement in the Exhibitors Catalogue will bring about the best possible commercial results. The types of advertisements as well as the relevant costs can be found in the price list (VAT is not included).

SPECIFICATIONS:

Dimensions: As shown in the following table + 0,5 cm bleed + crop marks File: pdf, resolution 300 dpi

Deadline for sending the file: 2 weeks before the opening of the show Kindly send it to our e-mail: magazines@forumsa.gr & nm@forumsa.gr, mentioning the Trade Show, the Company Name and the words "Advertisement In The Exhibitors Catalogue".



	REGULAR P	OSITION	
ТҮРЕ	POSITION	DIMENSION	PRICE
SINGLE PAGE		14,5x21 cm	700 €
SPREAD		29x21 cm	1.250 €
	SPECIAL P	OSITION	
ТҮРЕ	POSITION	DIMENSION	PRICE
1ST SPREAD		29x21 cm	1.500 €
2RD SPREAD		29x21 cm	1.400 €
3RD SPREAD		29x21 cm	1.300 €
C' COVER PAGE		14,5x21 cm	800 €
BACK COVER	•	14,5x21 cm	1.700 €



ADVERTISE on a printed canvas (pvc tarpaulin) at the main corridor of the Metropolitan Expo

An advertisement that does not go unnoticed

TOTAL NUMBER OF CANVASES: 14

DIMENSIONS: 4 x 5 m / 5 x 5 m / 6 x 3 m (L x H) - see Floorplan **COST:** 3.000 € + VAT

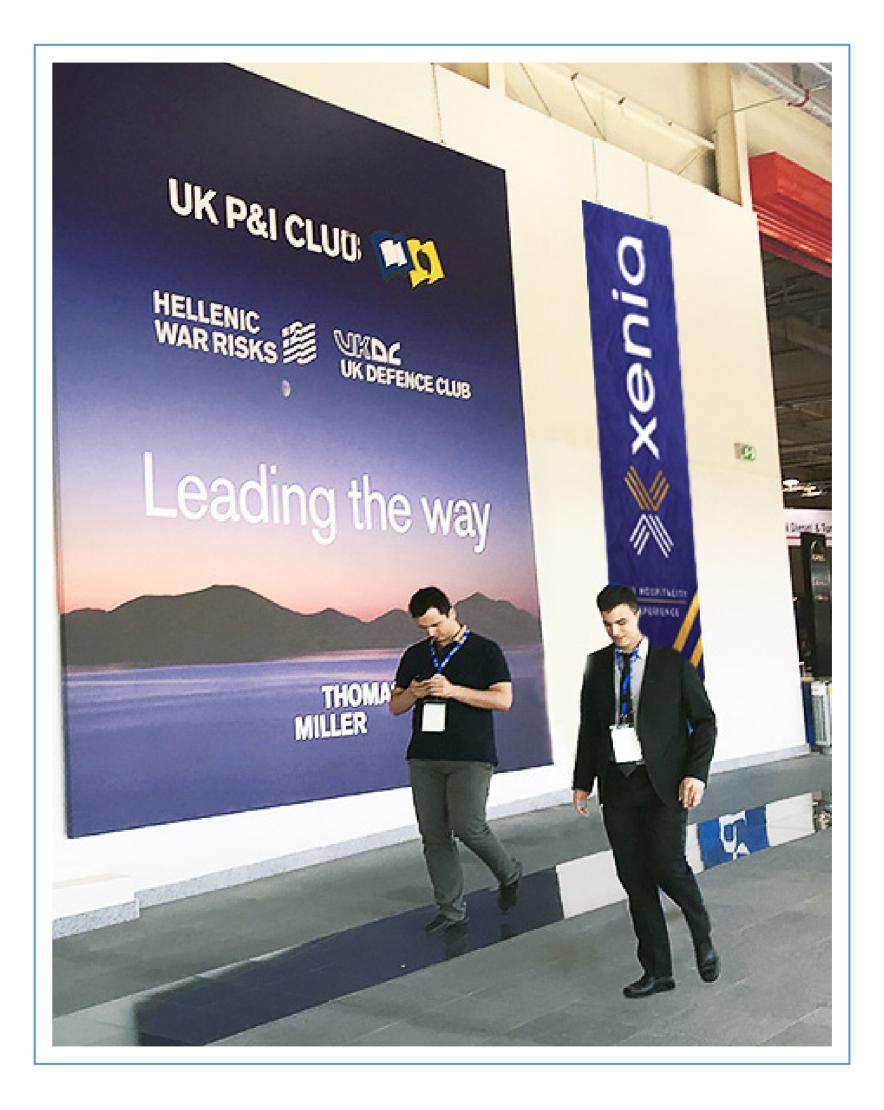
SPECIFICATIONS:

File:

- natural size at 150 dpi
- in the case of a photo, a tif file
- in the case of a vector file eps or pdf
- outlined font (CMYK)

Deadline for sending the file: 2 weeks before the opening of the show Kindly send it to our e-mail: **sales.support@forumsa.gr**, mentioning the Trade Show, the Company Name and the word "Canvas" No.









ADVERTISE on a printed canvas (pvc tarpaulin) at the main corridor of the Metropolitan Expo **NEW POSITIONS OPPOSITE THE HALLS**

An advertisement that does not go unnoticed

TOTAL NUMBER OF CANVASES: 18 **DIMENSIONS:** 6 x 2,5 m / 5 x 1,7 m (L x H) **COST: 3.000 €** + VAT

SPECIFICATIONS:

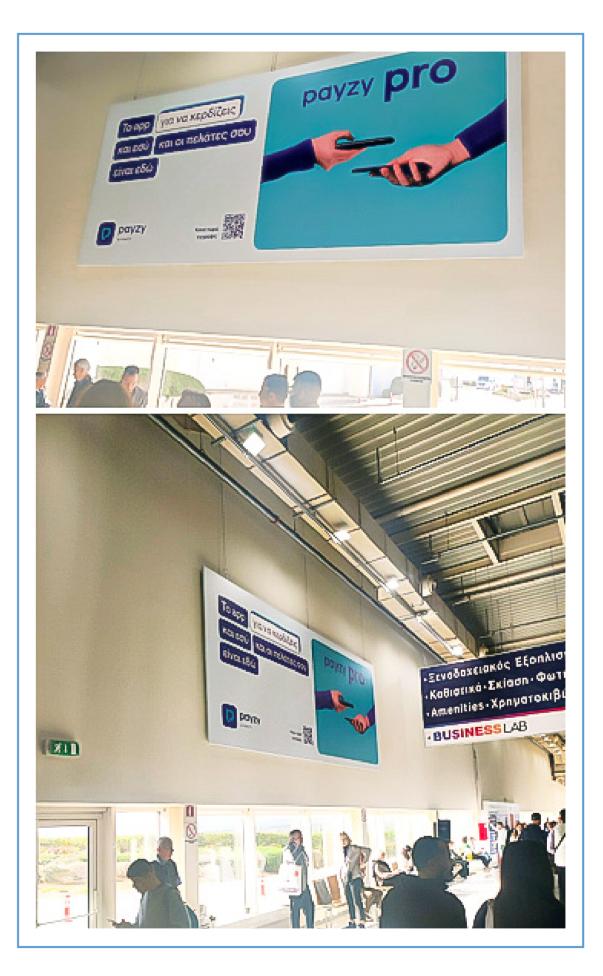
File:

- natural size at 150 dpi
- in the case of a photo, a tif file
- in the case of a vector file eps or pdf
- outlined font (CMYK)

Deadline for sending the file: 2 weeks before the opening of the show Kindly send it to our e-mail: **sales.support@forumsa.gr**, mentioning the Trade Show, the Company Name and the word "Canvas" No.









ADVERTISE on a printed canvas (pvc tarpaulin) at the main corridor of the Metropolitan Expo

An advertisement that does not go unnoticed

TOTAL NUMBER OF CANVASES: 12 DIMENSIONS: 1,5 x 5 m (L x H) COST: 850 € + VAT

ΠΡΟΔΙΑΓΡΑΦΕΣ:

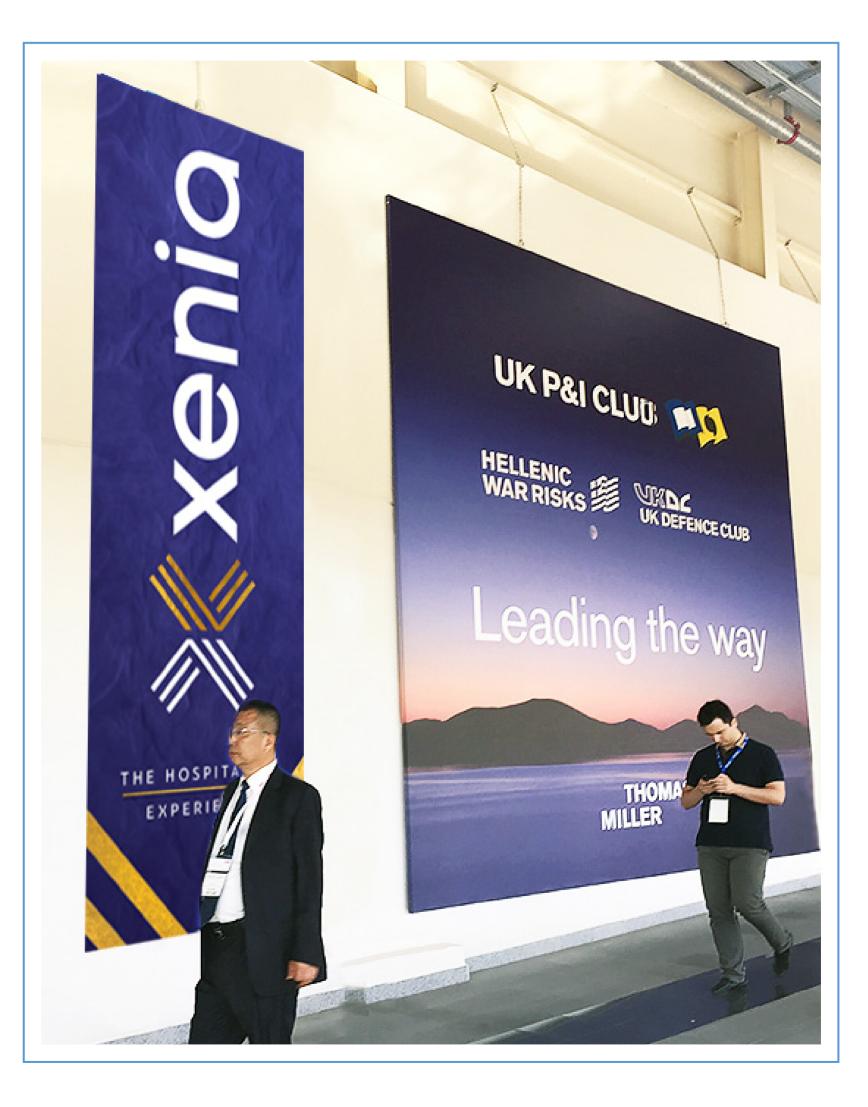
Αρχείο:

- natural size at 150 dpi
- in the case of a photo, a tif file
- in the case of a vector file eps or pdf
- outlined font (CMYK)

Deadline αποστολής μακέτας:

2 εβδομάδες πριν τη λειτουργία της έκθεσης Kindly send it to our e-mail: **sales.support@forumsa.gr**, mentioning the Trade Show, the Company Name and the word "Canvas" No.







ADVERTISE on a lightbox at the main corridor of the Metropolitan Expo

An advertisement that does not go unnoticed

TOTAL NUMBER OF LIGHTBOXES: 12

DIMENSIONS: 91,8 x 198,6 cm (L x H) **COST: 700 €** + VAT

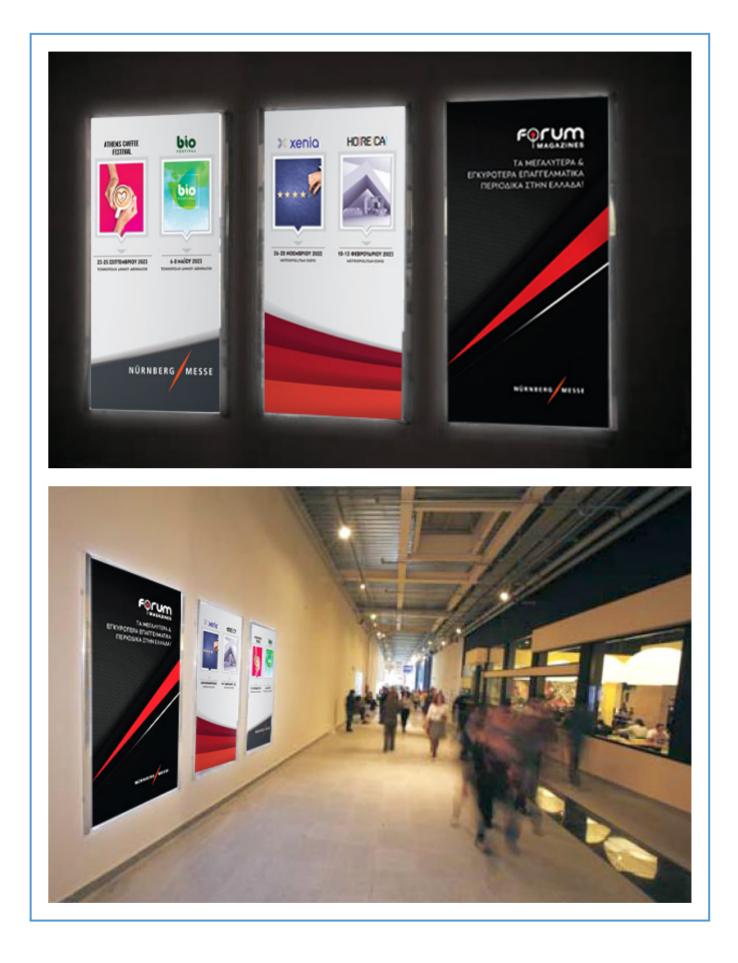
SPECIFICATIONS:

File:

- natural size at 150 dpi
- in the case of a photo, a tif file
- in the case of a vector file eps or pdf
- outlined font (CMYK)

Deadline for sending the file: 2 weeks before the opening of the show Kindly send it to our e-mail: **sales.support@forumsa.gr**, mentioning the Trade Show, the Company Name and the word "Lightbox" No.





ADVERTISE on a poster at the entrance of Lobby 1 of the Metropolitan Expo

An advertisement that does not go unnoticed

TOTAL NUMBER OF POSTERS: 4 **DIMENSIONS:** 4 x 1 m (L x H) **COST: 700 €** + VAT

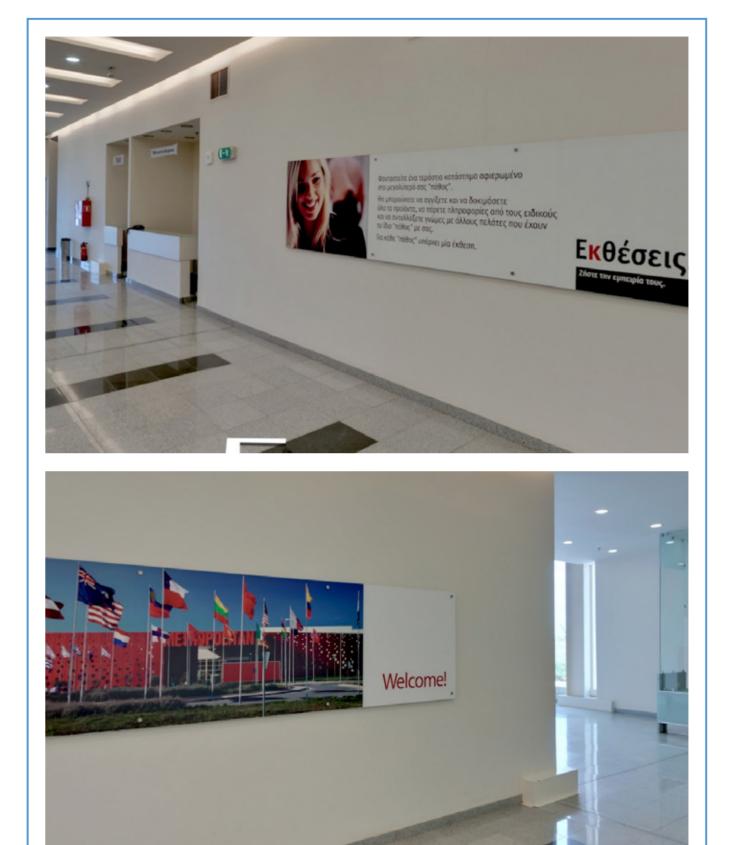
SPECIFICATIONS:

File:

- natural size at 150 dpi
- in the case of a photo, a tif file
- in the case of a vector file eps or pdf
- outlined font (CMYK)

Deadline for sending the file: 2 weeks before the opening of the show Kindly send it to our e-mail: **sales.support@forumsa.gr**, mentioning the Trade Show, the Company Name, and the word "Poster" No.

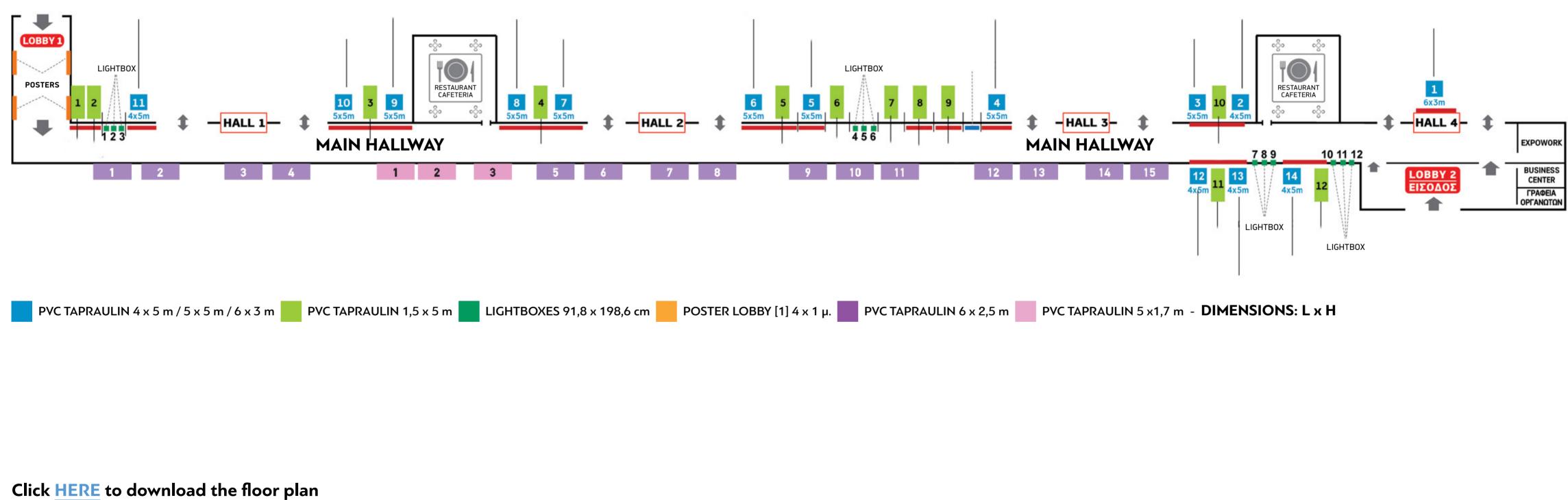






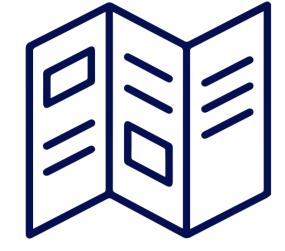
FLOOR PLAN SHOWING THE VARIOUS POSITIONS OF LIGHTBOXES, PVC TARPAULIN

The following floorplan shows (indicated with) the positions of the PVC Tarpaulin, lightboxes at the main hallway & the positions of posters at Lobby 1.









INSERT

You can place a leaflet inside the non-woven bag that will be distributed along with the Exhibitors Catalogue to every visitor.

COST: 2.000 € + VAT **PIECES:** 10.000 **SPECIFICATIONS:** Dimensions up to 22 x 29 cm (maximum A4 size), weight > up to 50 gr **Delivery time:** 4 days before the opening of the show at the ATHENS METROPOLITAN EXPO **Deadline for orders:** 1 week before the opening of the show

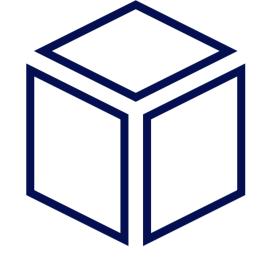
For ordering, kindly contact our commercial department at: sales.support@forumsa.gr & ms@forumsa.gr



PROMOTION THROUGH AN ADVERTISING LEAFLET

MAXIMUM NO OF LEAFLETS INSIDE THE NON-WOVEN BAG: **15** (1 PER CLIENT)





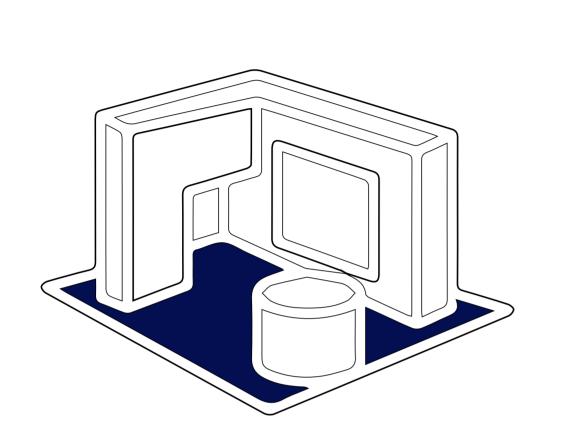
SPONSORSHIP PACKAGES

For sponsorship packages kindly send an e-mail at: sales@forumsa.gr









READY-MADE STAND DIGI BUSINESS, BUSINESS, BASIC STRUCTURE AND CARPET

- Business
- Basic structure & a carpet



- For the exhibitors wishing to have an upgraded
- presence at the lowest possible cost, our company offers ready-made stands
- or structures of high aesthetic and functionality as:

• Digi Business (only for the Digi Hotel sector, Hall 1)



DIGI BUSINESS STAND

COST & SPECIFICATIONS

Rental cost: Structure as it is described comes at a cost of 80 € / m2 + VAT (Only for the Digi Hotel sector, Hall 1)

(The above mentioned cost does not include the space rental)

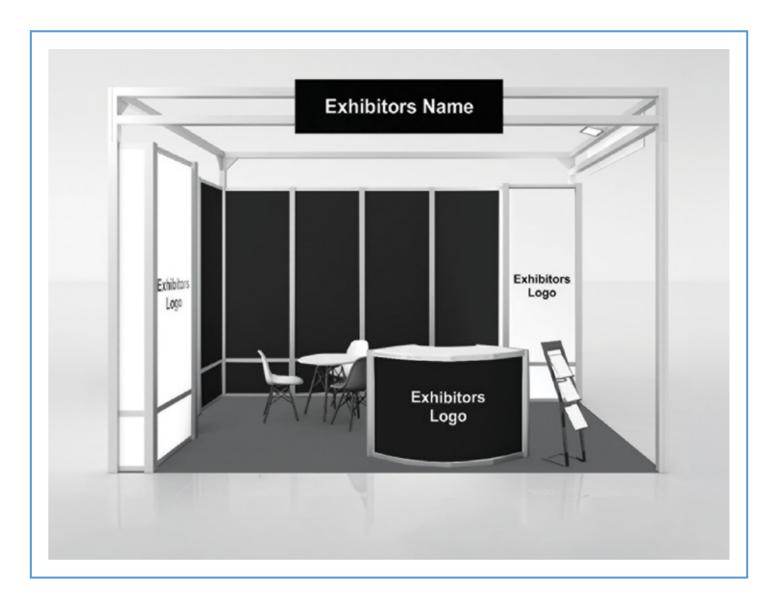
Specifications: On the picture on the side you can see an indicative photo of a Digi Business stand as well as what is included (specifications & equipment) **Structure:** Aluminium structure, grey colored frame 3,50 m height **Panels:** Black panels color 3,00 m height and 2 transparent lighted boxes (1,00 m x 3,00 m) with printings (0,91 m x 2,38 m and 0,91 m x 0,45 m)

Equipment:

- Grey color carpet
- 1 round table, 0,80 m diameter
- 3 chairs (white) and 1 stool
- White curved infodesk with print 1,47 m x 0,946 m and 1 brochure holder with 3 A4 slots
- 1 LED 100 floodlight per 4 m2 and 500 W grounded socket
- 2 signages with the exhibitor's name 2,00 x 0,50 m
- Internet connection

Deadline for ordering the Digi Business stand: up to 1 month before the opening of the show, and according to availability.









ORDERING FORM DIGI BUSINESS STAND

Should you wish to order the **Digi Business Stand**, kindly fill in the order form, sign and stamp it and send it to our e-mail:

sales.support@forumsa.gr, mentioning the Trade Show, the Company Name and the words "Digi Business Stand".





DIGI BUSINESS STAND RENTAL FORM (Only for the Digi Hotel sector (Only valid for the relevant trade show) TRADE SHOW: HALL: No: COMPANY NAME: ORDERING PERSON: Image: Company in the sector of the s	Hall 1)
COMPANY NAME: ORDERING PERSON: TELEPHONE-NO: EMAIL: UNIT PRICE: TOTAL FLOOR AREA OF THE	
ORDERING PERSON: TELEPHONE-NO: MOBILE: EMAIL: UNIT PRICE: TOTAL FLOOR AREA OF THE	
TELEPHONE-NO: MOBILE: EMAIL: UNIT PRICE: TOTAL FLOOR AREA OF THE	
EMAIL: UNIT PRICE: AREA OF THE	
TOTAL FLOOR UNIT PRICE: AREA OF THE	
UNIT PRICE: AREA OF THE	
DIGI EXECUTIVE STRUCTURE 80.00 € €	VALUE
VAT (24%) € TOTAL VALUE €	
	r's Name/Surn
S	ign & stamp

Click <u>HERE</u> to download the ordering form.



BUSINESS STAND

COST & SPECIFICATIONS

Rental cost: Structure as it is described comes at a cost of 75 € / m2 + VAT (The above mentioned cost does not include the space rental)

Specifications: On the picture on the side you can see an indicative photo of a Business stand – as well as what is included (specifications & equipment). **Structure:** Aluminum structure, grey colored frame 3,50 m height **Panels:** White panels color 3,00 m height and 2 transparent lighted boxes (1,00 m x 3,00 m) with printings (0,91 m x 2,38 m and 0,91 m x 0,45 m)

Equipment:

- Blue color carpet
- 1 round table, 0,80 m diameter
- 3 chairs (white) and 1 stool
- White curved infodesk with print 1,47 m x 0,946 m and 1 brochure holder with 3 A4 slots
- 1 LED 100 floodlight per 4 m2 and 500 W grounded socket
- 2 signages with the exhibitor's name 2,00 x 0,50 m

Deadline for ordering the Business stand: up to 1 month before the opening of the show, and according to availability.









ORDERING FORM **BUSINESS STAND**

Should you wish to order the **Business Structure**, kindly fill in the order form, sign and stamp it and send it to our e-mails: sales.support@forumsa.gr, mentioning the Trade Show, the Company Name and the words "Business Stand".

FORUMS.A. Member of NÜRNBERG MESSE Group



			RENTAL FORM	
	(Only valid f		nt trade show)	••••
TRADE SHOW:		HALL:		No:
COMPANY NAME:				
ORDERING PERSON:				
TELEPHONE-NO:		MOBILE:		
EMAIL:				
	UNIT P	RICE:	TOTAL FLOOR AREA OF THE STAND:	VALUE
BUSINESS STRUCTURE	75.0	0€		€
			VAT (24%)	€
			TOTAL VALUE	€
				Exhibitor's Name/S
				Sign & stamp

Click <u>HERE</u> to download the ordering form.



BASIC STAND

COST & SPECIFICATIONS

Rental cost:

- Structure as it is described comes at a cost of 25,00 \in / m2 + VAT
- Dark grey carpet at an extra charge of 5,00 \in / m2 + VAT

Specifications:

On the picture on the side you can see an indicative photo of a basic structure (9 m2) as well as what is included (specifications & equipment)

- 3 m high aluminum structure, with white and grey PVC panel(s)
- PVC partition
- Fitted carpeting
- Company name (not logo) printed at the facia of the stand (1,20 m x 0,25 at every open facade
- 1 x 100 W spotlight / 3 m2 and a 220 Volt socket

The exhibitors are not allowed to drill the walls or the aluminum transverses. It is also prohibited to paint those materials as well as to act in any way that will damage them.

Deadline for ordering the Basic Stand & Carpet:

up to 1 week before the opening of the show.



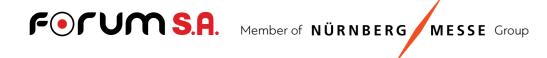






ORDERING FORM BASIC STAND & CARPET

Should you wish to order the Basic Structure and the Carpet kindly fill in the order form, sign and stamp it and send it to our e-mail: sales.support@forumsa.gr, mentioning the Trade Show, the Company Name and the words "Basic Stand & Carpet".





Φ	ΟΡΜΑ ΠΑΡΑΓΓΕΛΙΑΣ		
ΕΚΘΕΣΗ:	HALL:		No:
ΕΠΩΝΥΜΙΑ ΕΤΑΙΡΙΑΣ:			
ΥΠΕΥΘΥΝΟΣ ΠΑΡΑΓΓΕΛΙΑ	Σ:		
ΤΗΛΕΦΩΝΟ:	КІМНТО	:	
EMAIL:			
		Т.М	
	ΤΙΜΗ ΜΟΝΑΔΑΣ / Τ.Ν		AEIA
ΒΑΣΙΚΗ ΔΟΜΗ	€ 25,00		€
ΜΟΚΕΤΑ	€ 5,00	Ф.П.А. (24%)	€
		ΣΥΝΟΛΙΚΗ ΑΞΙΑ	€
		Ο Δηλι	ών/ Αποδοχή προσφορά Υπογραφή & σφραγίδο

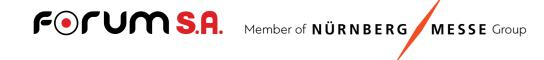
Click **HERE** to download the ordering form.















THE HOSPITALITY EXPERIENCE



328 Vouliagmenis Ave. • 173 42 Athens - Greece • +30 210 5242100 • www.xenia.gr • sales@forumsa.gr

